

**Minutes of the Meeting of the Governing Council of the
Inter University Centre for Biomedical Research & Super Speciality Hospital,
Thalappady,
Mahatma Gandhi University, Kottayam**

**Venue: Chief Minister's Chamber
12.00 noon**

Date 11/11/2015

Time:

Members Present:

1. Sri. Oommen Chandy, Hon'ble Chief Minister
Sd/-
2. Sri. V S Sivakumar, Hon'ble Minister for Health & Family Welfare
Sd/-
3. Dr. K M Abraham I.A.S, Additional Chief Secretary,
Finance & Higher Education Department
Sd/-
4. Sri. Sheriff, Additional Secretary, Department of Higher Education, for
Secretary Sd/-
5. Dr Babu Sebastian, Vice Chancellor, Mahatma Gandhi University
Sd/-
6. Dr. Sheena Shukkur, Pro Vice Chancellor, Mahatma Gandhi University
Sd/-
7. Dr. C N Ramchand, CEO, Saskin Life Sciences Pvt Ltd
Sd/
8. Dr. K P Mohanakumar, Director, IUCBR & SSH, Thalappady
Sd/-

After detailed deliberations, the meeting resolved the following to be implemented urgently.

Item No. 1

Functioning of the Hospital component – takeover by the Dept of Health & Family Welfare.

Decision

Resolved that:

- a. Department of Health and Family Welfare, Government of Kerala shall establish a full-fledged fifty bedded hospital, which shall be made fully operational before 28th February 2016.
- b. the infrastructure, equipments and space presently available with the Centre for the hospital component shall be handed over to the Department of Health and Family Welfare.
- c. Department of Health and Family Welfare shall run the hospital with the adequate staff, medicines and other facilities required as suggested in the report submitted by the Director of Health Services to the Secretary, Department of Health and Family Welfare vide letter No. PLB2-9078/15/DHS dated 11/03/2015
- d. the expenditure in this regard shall be met from the funds already available with the Department of Health and Family Welfare under NRHM and allocate additional funds if required shall be allocated from the state share of NRHM.
- e. the IUCBR & SSH shall continue the interim arrangement of running the Out Patient Division till 27th February 2016 or the takeover date by the Department of Health and Family Welfare, whichever is earlier.
- f. the hospital shall also cater to the research requirements of the Centre, facilitate clinical practice of the students of School of Medical Education of the University and shall have a dual control system.
- g. the Additional Chief Secretary, Finance & Higher Education shall discuss the provisions to be incorporated in the MoU with the Secretary, Department of Health and Family Welfare and the Director, IUCBR & SSH and finalize the MoU to be signed between the IUCBR & SSH and the Department of Health and Family Welfare.

Item No. 2

Eligibility of the Director for Dearness Allowance and other allowances.

Decision

Resolved that the Director shall be eligible for Dearness Allowance and other allowances as admissible for a Class I Officer of Government of India. Further resolved to amend the clause III in the Regulations governing the powers, duties and responsibilities of the Director in respect of pay and allowances accordingly.

Item No. 3

Appointment of a Chief Administrative Officer.

Decision

Resolved to authorize the Director to search and appoint a senior officer who has retired from Kerala Government Secretariat Service / Central Government Secretariat Service/ University Service from a post not below the rank of Joint Secretary/Additional Secretary/Special Secretary/Secretary and having experience in University Administration and capable of implementing the administrative and financial decisions taken by the Director and the Governing Council as the Chief Administrative Officer for a period of three years on re-employment basis. Further resolved to fix the pay of Chief Administrative Officer as per Rule 100 of KSR.

Item No. 4

Modifying the regulations of the Inter University Centres established by the Government of Kerala

Decision

Resolved to constitute a three member committee headed by the Additional Chief Secretary, Department of Higher Education and Finance, and Secretary, Higher Education and Vice Chancellors of the host Universities as members for modifying the regulations of the Inter University Centres established in various Universities in Kerala.

Item No. 5

Constituting a state level committee headed by the Additional Chief Secretary/Secretary, Department of Higher Education for coordinating the activities of the Inter University Centres.

Decision

Resolved to constitute a State level three member committee headed by the Additional Chief Secretary, Department of Higher Education and Finance, and Secretary, Higher Education and Vice Chancellors of the host Universities as members for coordinating the activities of the Inter University Centres.

Item No. 6

Handing over the construction work of the Phase I building.

Decision

Resolved to authorise the Director to initiate steps to invite tenders from agencies accredited by the Government of Kerala for the construction work in respect of Phase II buildings. Further resolved to direct the BSNL authorities to rectify all defects pointed out by the Works Monitoring Committee and the Engineering Unit of the University within three months and hand over the completed building officially, and in the case of noncompliance of the directions of the Governing Council, to initiate penal steps as per the provisions laid down in the MoU signed between the BSNL and the University.

Item No. 7

Purchase of Scientific/Laboratory equipments.

Decision

Resolved to authorize the Director to purchase equipments necessary for the Centre for Drug Discovery (CDD), Centre for Development and Ageing Research (CDAR), Centre for Communicable Diseases Control and Prevention (CCDCP) and for developing a tissue and organ culture facility at the Centre strictly according to the Store Purchase Rules of Government of Kerala.

Item No. 8

Modifying the third floor of the Phase I building.

Decision

Resolved to authorize the Director to initiate steps to modify the third floor independent rooms to accommodate guests/fellows of the Centre and to furnish the five rooms as per the requirement of the Centre. Further resolved to authorize the Director to initiate steps to develop a conference hall suitable for conferences with the required audio-visuals, boards, suitable chairs, dais, etc. in the space/hall available on the third floor of the Centre strictly according to the Store Purchase Rules of Government of Kerala.

Item No. 9

Automation of the office of the centre may be entrusted to an agency with proven track record in e-governance. KSR/KSSR or individual manual of office procedure as decided by the governing council may be adopted for the centre.

Decision

Resolved to entrust the automation of the office of the centre to an agency with proven track record in e-governance. Further resolved to adopt KSR, KS& SSR and Secretariat Office Manual as service rules for the Centre.

Item No. 10

Appointment of Emeritus Professors, Adjunct Faculty, Research Associates/Fellows and Project Assistants, etc.

Decision

Resolved to authorize the Director, to initiate steps for the appointment of Professor of Emeritus, Adjunct Faculty, Research Associates/Fellows and Project Assistants on contract basis as plan write up, and UGC/CSIR norms to follow and to report the same periodically to the Governing Council.

Item No. 11

Inviting Doyens in biomedical research to supervise doctoral research in the centre.

Decision

Resolved to authorize the Director to invite Doyens in biomedical research to supervise doctoral research in the centre. Further resolved to commence Ph D programme leading to award of doctoral degree of MG University from the academic year 2016-17 as per rules and regulations of MG University and UGC.

Item No. 12

Organising brain storming sessions.

Decision

Resolved to authorise the Director, to conduct brain storming sessions in the centre inviting International/ National Scholars to popularise the collaborative research interests of the centre and to make a high end intellectual capital suiting the needs of the state in controlling the epidemic outbreak especially in the coastal areas. Further resolved to authorise the Director to conduct International Seminars, if necessary.

Item No. 13

Short term certificate programme/online programme on "Epidemic Control/Epidemic Disaster Management".

Decision

Resolved to entrust the Director to conduct Short term certificate programme/online programme on "Epidemic Control/Epidemic Disaster Management" at IUCBR & SSH.

Item No.14

Release of balance funds from the NABARD.

Decision

Resolved to authorise the Director to initiate necessary steps to avail the balance amount released from NABARD.

Item No.15

Inclusion of annual Non-Plan grant for the IUCBR & SSH.

Decision

Resolved to authorize the Vice Chancellor, MG University to submit a proposal for inclusion of a separate provision in the State Budget the Inter University Centres,

and IUCBR & SSH. and the Department of Finance to examine the proposal separately.

Item No.16

Authorising the Director to mobilise resources from various agencies for the centre.

Decision

Resolved to authorise Director to mobilise resources from various agencies to the centre and to permit the research fellows/temporary research staff to utilize the amount mobilised by them from various agencies for carrying out research in the Centre and to transfer the funds sanctioned from the external funding agencies directly to the account of the Centre, and report to the University and the Governing Council.

Item No.17

Floating of an open/elective course for the post graduate students of the University under the credit and semester system.

Decision

Resolved to float an open/elective course for the post graduate students of the University under the credit and semester system.

Item No.18

Developing of a botanical garden for the conservation of endemic and endangered medicinal plants across the world.

Decision

Resolved to develop a 'sacred grove' in the campus of the centre for the conservation of indigenous medicinal plants required for the Centre for Drug Discovery. Further resolved to instruct the Director to make a detailed specific proposal identifying the location ideal for the development of a Botanical Garden.

Item No.19

Nomination of an expert in place of Dr. V. Ravi, Registrar, NIMHANS.

Decision

Item deferred

12/11

12/11